

# contacta Clipboard InfoLoop™

### IL-CL12 CLIPBOARD INFOLOOP™

### Setting up

Designed for hand-held use. No set-up required

### The battery

When fully charged, the battery will give up to 8 hours use. The battery state is monitored at all times and is fuse protected. The unit will automatically switch off on very low battery.

To charge the battery:

- Plug Power Supply Unit into 13 amp mains socket
- Connect flexible lead to charger socket (front edge of Clipboard unit)
- Switch on mains socket. If practical, the Clipboard unit may be used during charging
- □ The power status LED will light up Green to confirm charging in progress

### Preparing for use

(Recommendation) To prevent writing noise being transmitted to the hearing aid user, place card, or several sheets of paper, on the writing surface if not using a pad.

### Switching 'ON'

Press the "ON/OFF" power button. The adjacent power status LED will light up Green and the first operation time display LED ("20") will light up Yellow. The unit will now operate for 20 minutes

If you want a longer operating period:

Press and hold the "ON/OFF" power button when switching on the unit. The 3 operation time LEDs will light up Yellow in order for 20, 40 and 60 minutes operation

#### If LED flashes green

There is battery power and the unit is receiving speech or other sound

### If LED flashes red

□ Battery is low – recharging needed

### Contacta Limited

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### Using the system

During normal operation, the power status LED will flash Green during conversation. This indicates that the system is working.

The loop aerial operates within a 1.2m radius of the top of the unit. For best reception, point the unit top towards the hearing aid user.

A beep will be heard when the 60-minute and 40-minute operation time LEDs (Yellow) switch off. The unit remains operational until the final beep shortly before the 20-minute LED and unit power automatically switch off.

## If hearing aid user does not pick up clear signal

- Move unit closer to hearing aid user
- Ask the hearing aid user to check that their device
  - Is in the 'T' position
  - Has the right volume setting
- Invite the hearing aid user to hold the Clipboard unit: in certain environments this may achieve a better function

## Using external microphone

- Insert microphone 'jack plug' into external socket (on front of unit)
- For desk use (one-to-one discussion)
- Position microphone on desk top in front of 'staff' member

### For 'round table' discussion

(several participants)

### Place external microphone centrally



### After use

- Press the ON/OFF power button to switch off
- Put Clipboard InfoLoop on charge to ensure the battery is fully-charged for use on the next occasion
- If not used regularly, top-up battery charge frequently (e.g. weekly)

### Cleaning

- Use only a soft dry cloth to clean the outer casing of the unit
- DO NOT use liquids, or immerse the unit
- DO NOT attempt to open the case: this would void the Warranty

### Technical support

For comprehensive support, technical advice, or to arrange an on-site visit by a Contacta Field Service Engineer, call or email the Contacta Helpline (see below).

### Accessories

ADAPT-PTLOOP-LT Vehicle charger



### **Contacta Sales**

Telephone **0845 3312072** Email **contactasales@contacta.co.uk** 

### **Contacta Helpline**

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